

# ITL SHIPPING TIPS/ CHECKLIST



## Before Releasing Your Vehicle to the Carrier

- Remove any Personal Items or Spare Parts from the Vehicle**  
-Auto Transport companies are not licensed or insured to transport Household Goods. There may be some very minor allowances so please ask us for the guidelines before your vehicle is scheduled to ship.
- Remove any Toll Road Stickers, Decals or Transponders**  
-The carrier cannot prevent your vehicle for being charged a toll, if these are left on the vehicle.
- Check Your Battery**  
-Unless Noted Otherwise on your Shipping Order, all vehicles must start, run, drive, brake and come with a full set of keys. If a vehicle is deemed "Inoperable" at the time of pickup, the shipper will be assessed a \$100 "Dry Run" fee and the vehicle will not be transported.
- Bill Of Lading / Releasing Your Vehicle**  
-Confirm that the driver has noted the Odometer reading on the BOL before you sign it and release your vehicle.  
-Collect and keep a copy of the BOL at the time you release your vehicle to the driver.

## Upon Delivery

- Inspect Your Vehicle**  
-Before signing the BOL at delivery, inspect the vehicle with the driver. Any transport damage not noted at the time of pickup must be noted at the time of delivery before you sign the BOL. In the unlikely event your vehicle was damaged by the driver while in transit, please contact ITL immediately.
- Note the Odometer Reading**  
-Compare the Odometer reading at delivery to the reading that was noted on the BOL at the time of pickup. Please be sure to note any odometer discrepancy on the BOL before you sign it.
- Collect and Keep a Copy of Your BOL at the Time of Delivery**